



WFBF Facilitation Training

UW Oshkosh

August 12, 2009

8:00 a.m. - 11:00

7:30 - registration, networking and breakfast

**Facilitation Trainer: Dale Feinauer
Professor, UW Oshkosh**

Purpose:

Provide members and sponsors with skills and techniques that are applicable to the Forum's programs and small group meetings as well as to business, community, and volunteer venues. Quality facilitation assists groups in the discussion of key issues and increases the value of their discussions and problem solving.

Audience:

- Owners, managers, team leaders, project managers, etc.
- Anyone whose position requires them to manage a group decision making process, stimulate creativity, initiate change, etc.

Novices as well as experienced facilitators who want a refresher

Program Objectives:

As a result of this program, participants should -

- understand the role of a facilitator
- understand the difference between a facilitator and a leader or content expert
- demonstrate effective facilitation skills, including
 - plan and facilitate successful discussions
 - increase participation and input from members
 - keep the activity on track and productive
- understand the unique dynamics of Forum discussions and practice appropriate techniques

Agenda:

8:00	Introductions Introduction to the Art of Facilitation <i>The Why and How of Facilitation</i> Agenda setting Problem solving Group process issues Throughout the morning we will apply techniques through Analysis of facilitation cases Role-playing facilitation situations Q&A
11:00	Adjournment

Registration: Register online at <http://wfbf.uwosh.edu/>. Go to the Programs/Registrations link. You may register multiple people from your business. Registrations are due on or before **August 5**.

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