

Reciprocity Among the Wisconsin Family Business Programs

The Wisconsin family business organizations have agreed to provide their members the opportunity to attend programs statewide as part of their membership benefits. A nominal participation fee has been agreed upon to cover materials, meals and other direct program costs.

Host institutions:

Wisconsin Family Business Forum
UW-Madison Family Business Center

Members of host institutions can attend programs as follows:

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| • partial day programs (approx. 3 hours in length) | \$50.00 |
| • day workshops/programs (over 3 hours in length) | \$75.00 |
| • socials/dinners | n/a |

Reservation and registration process:

Members must make a reservation with the organization offering the program they wish to attend in accordance with their reservation policy. All who reserve a seat will receive the normal reservation confirmation, map and, as appropriate, parking information.

Members of the Wisconsin Family Business Forum and the UW-Madison Family Business Center must pay for the program upon arriving at the program. Attendance is limited to family business members.

Cancellations and “No Shows”

Cancellations received after the cancellation deadline and “No Shows” on the day of the event will be charged a late cancellation/No Show fee equivalent to 50% of the reciprocity program fee as stated above.

Publicity:

Each organization will publicize the other host institution’s programs in their newsletter, website or through other program publicity.

Membership lists:

Each host institution will provide the other organization a membership list to ensure that all members are recognized and properly registered.

Other:

Host institutions will address each issue as it arises through consultation with the other organization and mutual agreement on how to deal with the issues.

Host institutions will review the agreement at the end of each program year to determine whether reciprocity should be continued and with what guidelines.